

# WELCOME TO UCYP UNIVERSITY



# Postgraduate *Academic Kick-off*

23 April 2025  
(Wednesday)

9.00 a.m.



via ZOOM  
platform

QR code for  
pre-registration



## WELCOME TO ALL POSTGRADUATE STUDENTS



# POSTGRADUATE SCHOOL

## ACADEMIC KICK-OFF 01/2025

23RD APRIL 2025 | 9.30 a.m.

ZOOM

**AGENDA**  
**POSTGRADUATE ACADEMIC KICK-OFF**

POSTGRADUATE SCHOOL  
23<sup>rd</sup> APRIL 2025 (WEDNESDAY) | 9.30 A.M. | ZOOM PLATFORM



- 9.00 a.m. : Registration
- : Doa Recital
- 9.30 a.m. : **Opening Speech**  
Assistant Prof. Ts. Dr. Mohd Hamisa bin Abdul Hamid  
Deputy Vice Chancellor (Academic)
- 9.45 a.m. : **The Quest Begins: Level Up, Lead On!**  
Suhaila binti Haji Mukhtar  
Dean, Postgraduate School
- 10.15 a.m. : Information Technology and Digital Resources  
Chief Digital Officer Office
- 10.45 a.m. : Fee Structure and Financial Support  
Sponsorship and Collection Unit
- 11.00 a.m. : Student Enrolment & International Office
- 11.15 a.m. : Emotional and Psychological Support  
Counselling Centre
- 11.30 a.m. : Session with Academic Supervisor
- : Program Ends

# Message from the Vice-Chancellor



Welcome to UCYP University's Postgraduate School, where knowledge and innovation come together to create meaningful impact.

At UCYP University, we believe that postgraduate education is not just about academic achievement but about nurturing critical thinking, research excellence, and leadership that can drive change in society.

As a postgraduate student, you are stepping into a world of advanced learning, where your contributions; through research, discourse, and discovery, will not only shape your own future but also contribute to the university's academic excellence.

Here, we foster a dynamic learning environment that encourages intellectual curiosity and innovation. The knowledge and expertise you gain here will not only serve you but will also reflect UCYP's commitment to academic and research excellence. Whether through ground-breaking research, professional endeavours, or global collaborations, we trust that our postgraduate students will continue to uphold and enhance the university's reputation beyond our campus.

I encourage you to make the most of your time here. Engage with your peers and faculty, explore new ideas, and embrace the opportunities ahead. This is your time to grow, to lead, and to make a difference.

**Professor Dato' Dr. Muhammad Fauzi bin Mohd Zain**

# Message from the Deputy Vice-Chancellor (Academic)



The pursuit of postgraduate education represents more than just academic advancement—it is a commitment to continuous learning, intellectual exploration, and professional excellence. At UCYP's Postgraduate School, we strive to provide an academic ecosystem that not only deepens knowledge but also fosters critical inquiry, innovation, and adaptability in an ever-evolving world.

Our programs are designed with a forward-thinking approach, integrating multidisciplinary research, industry relevance, and global perspectives. We emphasize the balance between theoretical knowledge and practical application, ensuring that our postgraduate students develop the problem-solving skills and analytical mind-set required to tackle complex challenges in their fields.

Beyond academics, postgraduate studies at UCYP University are about engagement with knowledge, with peers, and with the broader professional and research communities. We encourage students to immerse themselves in collaborative projects, innovative research, and thought-provoking discussions that push boundaries and create meaningful contributions to society.

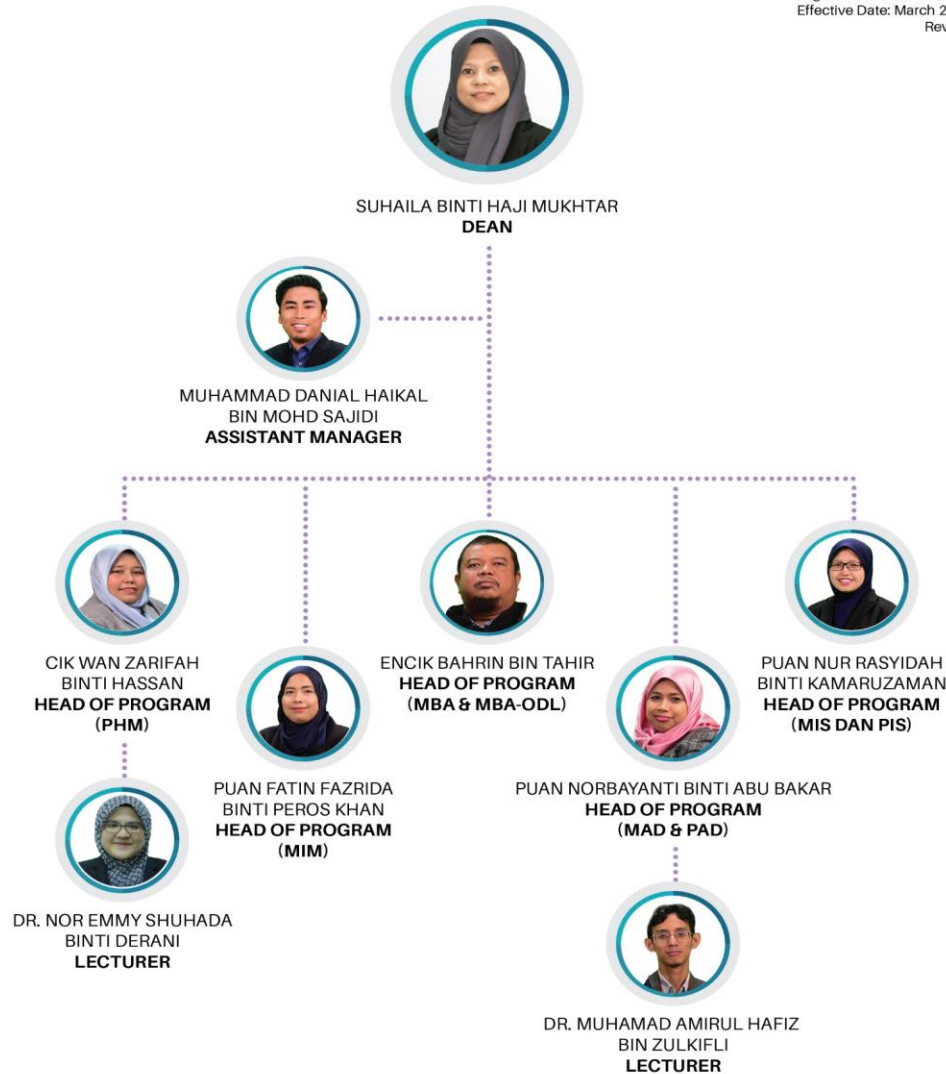
As you embark on this transformative academic journey, I urge you to embrace curiosity, challenge conventions, and take full advantage of the resources, expertise, and opportunities available to you. At this universities, we are committed to guiding and supporting you in reaching new heights of academic and professional success.

Welcome to UCYP's Postgraduate School; where your journey of discovery and excellence begins.

**Assistant Professor**  
**Ts. Dr. Mohd Hamisa bin Abdul Hamid**

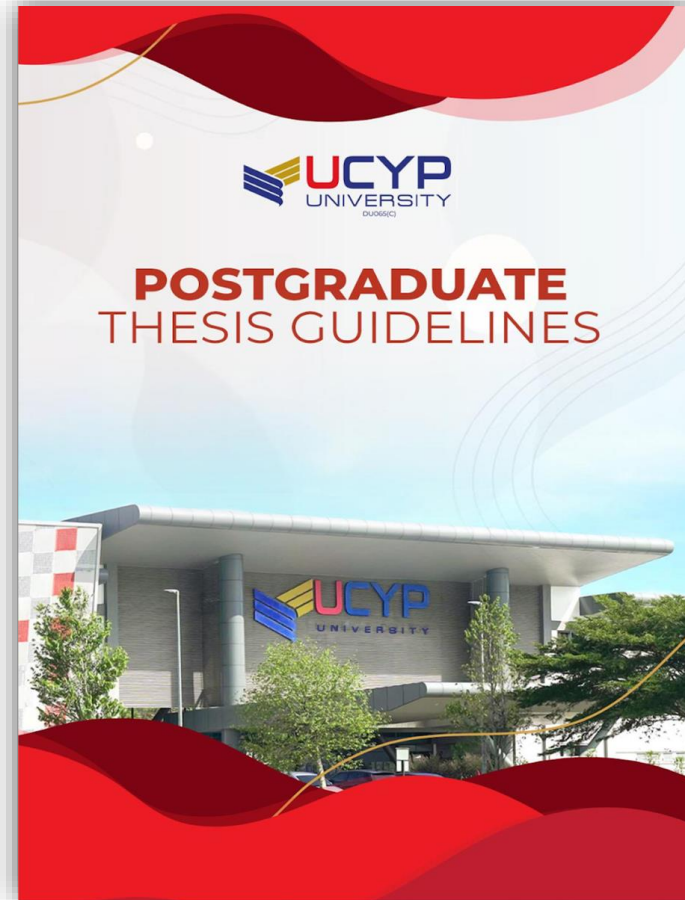
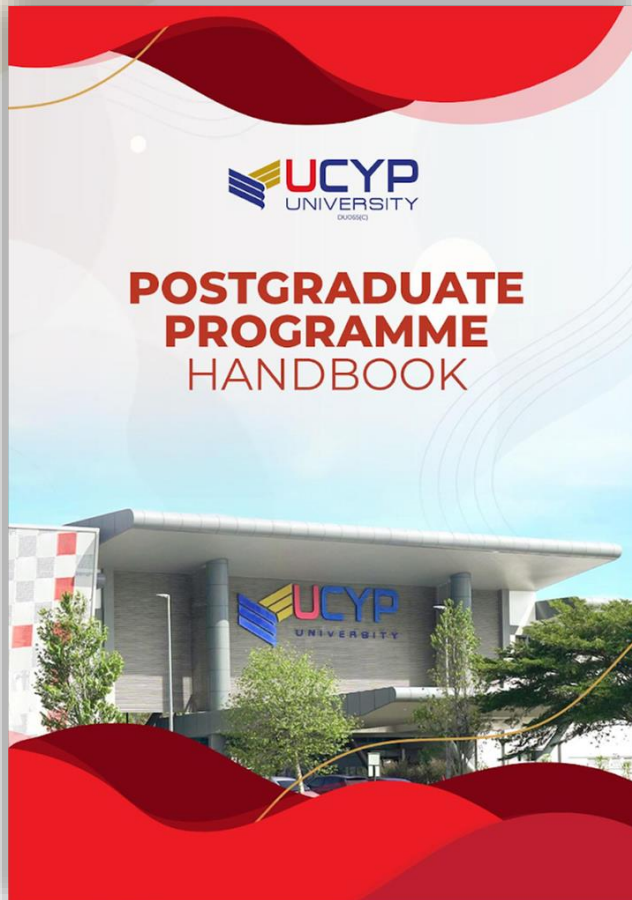
# Postgraduate Structure

Organizational Chart (PGS)  
Effective Date: March 2025  
Rev: 05



## PGS TEAM

# STUDENT'S REFERENCES



## DURATION OF CANDIDATURE

Programme	Full-Time		Part-Time	
	Minimum semester	Maximum semester	Minimum semester	Maximum semester
Doctor of Philosophy	6	12	8	16
Master (Research)	4	6	6	10
Master (Mixed mode)	2	4	4	8
Master (coursework)	2	6	4	8
Master (ODL)	2	12	4	14

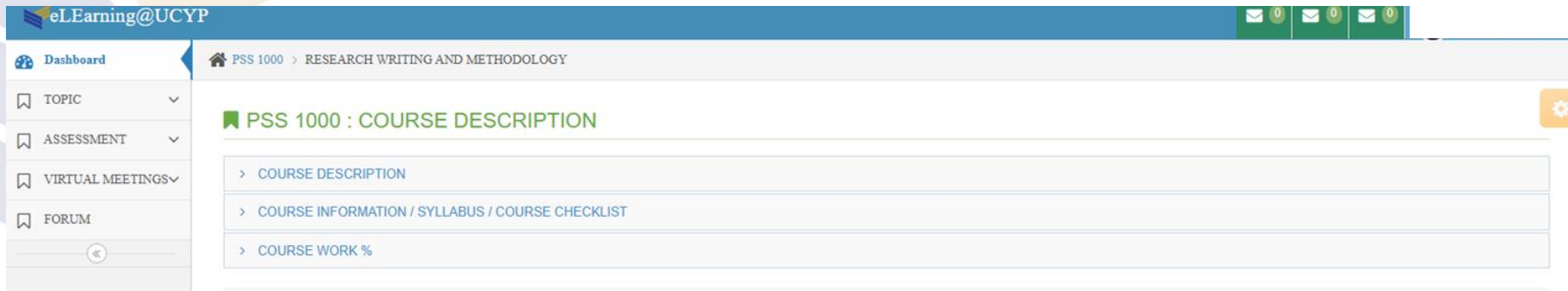
Note:

If a student requires change of status or a deferral in studies due to valid reasons, a formal application should be submitted to the Dean of FACULTY and approval by the Senate.

## GRADUATION REQUIREMENT (PROGRAM BY RESEARCH)

Requirement	Details
Compulsory Module	MSS 1000: Research Writing and Methodology (Master) PSS 1000 : Research Writing and Methodology (PhD)
Assessments to Pass	<ol style="list-style-type: none"> <li>1. Proposal Defense (Master: sem 2, PhD: sem 2)</li> <li>2. Pre Viva-Voce (Master: sem 3, PhD: sem 4)</li> <li>3. Viva-Voce (Master: sem 4, PhD: sem 6)</li> <li>4. Final Thesis</li> </ol>
Publication	Must fulfill publication requirement as determined by the program

# MODULE RESEARCH WRITING AND METHODOLOGY MSS1000/PSS1000



The screenshot shows the eLearning@UCYP interface. The top navigation bar includes 'eLearning@UCYP' and three notification icons. The left sidebar contains a 'Dashboard' menu with options for 'TOPIC', 'ASSESSMENT', 'VIRTUAL MEETINGS', and 'FORUM'. The main content area displays the course title 'PSS 1000 : COURSE DESCRIPTION' and a list of three expandable sections: 'COURSE DESCRIPTION', 'COURSE INFORMATION / SYLLABUS / COURSE CHECKLIST', and 'COURSE WORK %'.

## List of topic

1. Introducing the Research Process
2. Literature Review
3. Research Design
4. Data Collection Methods
5. Data Analysis and Interpretation
6. Research Writing

Dashboard | MSS 1000 > RESEARCH WRITING AND METHODOLOGY

MSS 1000 : COURSE DESCRIPTION

- > COURSE DESCRIPTION
- > COURSE INFORMATION / SYLLABUS / COURSE CHECKLIST
- > COURSE WORK %

TOPIC PROGRESS

TOPIC	TOPIC PROGRESS	STATUS
1	INTRODUCING THE RESEARCH PROCESS	0.00 % <span>Not Complete</span>
2	LITERATURE REVIEW	0.00 % <span>Not Complete</span>
3	RESEARCH DESIGN	0.00 % <span>Not Complete</span>
4	DATA COLLECTION METHODS	0.00 % <span>Not Complete</span>
5	DATA ANALYSIS AND INTERPRETATION	0.00 % <span>Not Complete</span>
6	RESEARCH WRITING	0.00 % <span>Not Complete</span>

E-CERT You must complete all modules to get the certificate!

eLearning@UCYP

Dashboard | MSS 1000 > RESEARCH WRITING AND METHODOLOGY

MSS 1000 : COURSE DESCRIPTION

- > COURSE DESCRIPTION
- > COURSE INFORMATION / SYLLABUS / COURSE CHECKLIST
- > COURSE WORK %

TOPIC PROGRESS

TOPIC	TOPIC PROGRESS	STATUS
1	INTRODUCING THE RESEARCH PROCESS	100.00 % <span>Complete</span>
2	LITERATURE REVIEW	100.00 % <span>Complete</span>
3	RESEARCH DESIGN	100.00 % <span>Complete</span>
4	DATA COLLECTION METHODS	100.00 % <span>Complete</span>
5	DATA ANALYSIS AND INTERPRETATION	100.00 % <span>Complete</span>
6	RESEARCH WRITING	100.00 % <span>Complete</span>

E-CERT [PRINT CERTIFICATE OF COMPLETION](#)

## PUBLICATION REQUIREMENTS (PROGRAM BY RESEARCH)

Program	Minimum Requirement
Doctor of Philosophy	1 article in WOS / SCOPUS / ERA indexed journal OR 2 articles in MyJurnal (MyCite)
Master	1 article in MyJurnal (MyCite)

Additional Requirement:

1. The candidate is the first author while the main supervisor is the correspondence author.
2. Topic must be directly related to the thesis/dissertation.
3. Publication must include UCYP University affiliation.
4. Must comply with the selected journal's plagiarism policy.

## PROGRESS REPORT (PROGRAM BY RESEARCH)

- Students must submit progress report to the faculty via Student Portal by Week 14 of each semester.
- The grade for the progress report are as follows:

Marks	Gred
41 - 100	Satisfactory (MM)
0 - 40	Unsatisfactory

- Students who receive a grade of TM (Unsatisfactory) for two consecutive semesters will have their candidature terminated.

# COURSE STRUCTURE MASTER OF BUSINESS ADMINISTRATION

<b>SEMESTER 1</b>		
No	Course Code	Course Name
1	ABM1954	Research Methodology
2	ABM1034	Business Intelligence
3	AEM1204	Managerial Economics
4	AFM1224	Corporate Finance
<b>SEMESTER 2</b>		
1	ABM1044	Leadership
2	ABM2004	Strategic Management
3	ABM2818	Research Project
<b>SEMESTER 3</b>		
1	ABM1994	Human Capital Management
2	ABM1984	Marketing Management

# COURSE STRUCTURE MASTER OF BUSINESS ADMINISTRATION ODL

<b>SEMESTER 1</b>		
<b>No</b>	<b>Course Code</b>	<b>Course Name</b>
1	OABM1014	Research Methodology
2	OABM1024	Marketing Management
3	OAMM1014	Leadership
4	OAFM1014	Corporate Finance
<b>SEMESTER 2</b>		
1	OAMM2023	Human Capital Management
2	OAMM2033	Strategic Management
3	OABM20410	Research Project
<b>SEMESTER 3</b>		
1	OAEM 2014	Managerial Economics
2	OABM2034	Business Intelligence

# GRADE MBA & MBA ODL

GRADE	MARKS	GRADE VALUE	NOTES
A+	90 – 100	4.00	Distinction
A	80 – 89	4.00	
A-	75 – 79	3.67	Good
B+	70 – 74	3.33	
B	65 – 69	3.00	Pass
B-	60 – 64	2.67	Fail
C+	55 – 59	2.33	
C	50 – 54	2.00	
C-	47 – 49	1.67	
D+	44 – 46	1.33	
D	40 – 43	1.00	
E	30 – 39	0.67	
F	0 – 29	0.00	

# GRADUATION REQUIREMENT (PROGRAM MBA AND MBA ODL)

1. CGPA of at least 3.00
2. Pass research project
3. Submit the thesis hardbound to the PGS.

ACADEMIC CALENDAR POSTGRADUATE  
SESSION II 2024/2025/OCT

February 2025	March 2025	April 2025	May 2025	June 2025
	31 PH: Hari Raya Aidilfitri			30
		1 PH: Hari Raya Aidilfitri		
		2		
		3 MID SEM BREAK	1 PH: Labour Day	
		4	2	
1	1	5	3	
2	2	6	4	1
3	3	7	5	2 PH: Agong's birthday
4	4	8	6	3
5	5	9	7	4
6	6	10	8	5
7	7	11	9 Last Date to Bar Students	6
8	8	12	10	7 PH: Hari Raya Haji
9	9	13	11	8
10	10	14	12 PH: Wesak Day	9
11	11	15	13	10
12	12	16	14	11
13	13	17	15	12
14	14	18	16 Bar Appeal Session	13
15	15	19	17	14
16	16	20	18	15
17	17 PH: Nuzul Al-Quran	21	19	16
18	18	22	20	17
19	19	23	21	18
20	20	24	22 PH: Hol Day Pahang	19
21	21	25 Last date to DROP course	23	20
22	22	26	24	21
23	23	27	25	22
24	24	28	26	23 Validation - Faculty
25	25	29	27	24 Validation - Registrar
26	26	30	28	25
27	27		29	26
28	28		30	27 PH: Awal Muharram
	29		31	28
	30			29

# MINI COLLOQUIUM

1. Compulsory to all masters and Ph.D (by research) students.
2. Suggestions to be implemented every semester.
3. Presenting at a colloquium or seminar is one of the requirements for PD application.
4. Student will need to present his/her research progress to the designated panel within a 10-minute slot

# BENEFITS FOR PG STUDENTS

1. Develop and improve communication and presentation skills before PD or Viva Voce.
2. Get feedback on the early version of your latest work.
3. Get to know other people in your field.
4. Received constructive feedback on research from panels.
5. Networking with peers, PG society and faculty.


# PGS ENHANCEMENT PROGRAMS

# Bengkel

# LATIHAN DALAMAN

# PENYELIAAN

 **17.4.2025**  
(Khamis)

 8.30 pagi -  
5.00 petang

 **Bilik Latihan,**  
Aras 1, Kompleks Yayasan Pahang

## PENCERAMAH



**Prof. Dato' Dr. Muhammad Fauzi bin Mohd Zain**  
Naib Canselor, UCYP University

**Amalan Terbaik Pengurusan Pusat Pascasiswazah:  
Ke Arah Kecemerlangan**



**Prof. Dr. Muhammad Nubli bin Abdul Wahab**  
Profesor, Pusat Sains Kemanusiaan  
Universiti Malaysia Pahang Al-Sultan Abdullah (UMPSA)

**Peningkatan Kualiti serta Penyediaan Perkhidmatan  
Pengajian Pascasiswazah yang Mampan**











**The only impossible journey  
is the one you never begin.**  
- Anthony Robbins

# THANK YOU

